



PO Box 2008, Everett, WA 98213
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Date: June 14, 2024


To: Service Employees International Union, Local 925 (SEIU)
Brian Holmes, President

From: Dr. Ian B. Saltzman, Superintendent

Regarding: 2024-25 Annual Wellness Days

The district will provide two annual wellness days as described below:


- 260-day employees may take two Annual Wellness Days (regular 8-hour day) to attend annual wellness appointments (annual wellness exam, dental appointments, etc.) over the summer break between June 27 and August 2, or during a student break (Wednesday before Thanksgiving, Winter Break, Mid-Winter Break, Spring Break).
- The days must be entered in the Frontline Absence Reporting system with the "annual wellness" absence reason. Employees will work with their supervisor to arrange the days off and will use the Annual Wellness Day on a non-student day.



Dr. Ian B. Saltzman, Superintendent

6/18/2024

Date



Brian Holmes, President

6/17/2024

Date

* Clarification: Wellness days can be used between June 27, 2024 and August 2, 2024, or during a student break (non-student day) during the 2024-25 school year. CJ